

**Wellesley Free Library  
Board of Library Trustees  
Meeting Minutes  
July 25, 2011  
Arnold Room**

**Present:** Ann Howley, Chair; Beth Sullivan Woods, Vice-Chair; Marla Robinson, Secretary; Mary Ann Cluggish, Amanda Henson, Trustees; Janice Coduri, Director; Elise MacLennan, Helen Charbonneau, Assistant Directors; Pam Stirrat, WFL Foundation and Wellesley Reads Together; Dan Cornwell, GiveGet.Com

Ann-Mara Lanza, absent.

The meeting was called to order at 7:25pm

**CITIZEN COMMENT**

None

**ACTION ITEMS**

1. **Minutes of the meeting of June 6, 2011** (Document No. 1)  
Mary Ann moved (Marla seconded) approval of the minutes of June 6, 2011, Minutes approved as amended with one abstention. (Amanda)
2. **Organizational goals** (Document No. 2)  
The Trustees reviewed the WFL Organization goals. Beth moved (Mary Ann seconded) approval of the WFL Organizational Goals. The motion was approved unanimously as amended.
3. **Funding requests to Foundation for Wellesley Reads Together** (Document No. 3) Amanda moved (Marla seconded) that the Trustees recommend to the WFL foundation support of WRT in the form of a grant not to exceed \$2,000 to cover a visit by Maria Cecilia Vasquez to be used for airfare, visa, honorarium and miscellaneous expenses in October 2011. The motion was approved unanimously.
4. **Funding request from Library Trustees to Foundation** (Document No. 4)  
There was a brief discussion as to whether there was an agreement to fund the branches by spending down trust money before requesting money from the WFL Foundation. The consensus was that there was no such agreement.

Amanda suggested that the Foundation members be approached and asked for any ideas that they might have for new and interesting ways to increase the appeal of the branches.

Mary Ann moved (Beth seconded) that the Trustees accept the Proposal for

Foundation Funding for FY2012 for \$78,383. The motion was approved unanimously.

5. **Approval of Minuteman Library Network contract** (Document No. 5)  
Mary Ann moved (Beth seconded) to approve the MLN contract for FY2012. The motion was approved unanimously.
6. **Acceptance of gifts**  
Mary Ann moved (Marla seconded) to accept a monetary gift to the Trustees from the Friendly Aid Society in the amount of \$100.00 for the benefit of the ESL Copier Fund. The motion was approved unanimously.

## **DISCUSSION ITEMS**

### **1. Give/Get Presentation**

Dan Cornwell of GiveGet.com gave a presentation of their product, a fundraising platform utilizing social networking to support non-profit organizations.

## **REPORTS**

### **1. Director's Report** (Document no. 6)

The Installation of the new boiler at Hills has been completed. Full tests cannot be done until the boiler can be started up. Trustees complimented Janice on the cleanliness of the Main Library.

### **2. Committee reports**

Mary Ann reported on the Solar For Non-Profits lease program. Chase Systems is offering to install, at no cost to the Town, an 18 KW solar unit on the roof of the Main Library. This system could generate as much as \$3,500 in reduced electric consumption per year for 25 to 30 years. Chase Systems will receive all the tax credits and sell the reduced energy credits (recs) for the first 5 years. After 5 years, the system will revert to the Town.

### **3. Branch Committee**

Beth reported that the Branch Committee will be meeting next week. This will be an initial planning session to look at the Branch mission. Any thoughts on the Branch mission should be sent to Beth. She is also looking for input from the WFL Foundation Directors.

### **4. Chairman's report**

Ann reported that on August 1<sup>st</sup>, the Board of Selectmen will decide whether or not to allow remote attendance at meetings.

## **ADJOURNMENT**

At 9: 20 pm, Mary Ann moved (Beth seconded) to enter into executive session for the purposes of deliberating collective bargaining matters, with the intention of returning to

open session with only the intent to adjourn. The Trustees were polled individually and the motion was approved unanimously.

At 9:45 pm, Mary Ann moved (Beth seconded) that we adjourn executive session and resume open session. The Trustees were polled individually and the motion was approved unanimously.

At 9:46 pm, after executive session Amanda moved (Marla seconded) to adjourn open session. The motion passed unanimously.

Respectfully submitted,

\_\_\_\_\_ Date: \_\_\_\_\_  
Marla Robinson, Secretary, WFL Board of Trustees

**List of DOCUMENTS**

1. Minutes of Trustees Meeting of June 6, 2011
2. Organizational Goals for FY2012
3. Funding Request from WRT Committee to WFL Foundation
4. Proposals for Foundation Funding
5. Minuteman Library network contract
6. Director's report.

*Submitted by HC, approved as amended 9/12/11*