

WELLESLEY FREE LIBRARY
Board of Library Trustees
Meeting Minutes
March 24, 2011
Local History Room

Present: Amanda Henshon, Chair; Ann Howley, Vice-Chair; Beth Sullivan Woods, Secretary; Marla Robinson, Ann-Mara Lanza, Mary Ann Cluggish, Trustees; Janice Coduri, Director; Helen Charbonneau and Elise MacLennan, Assistant Directors.

Meeting called to order by Amanda at 9:15am

CITIZEN COMMENT

None.

ACTION ITEMS

1. Review of proposals for boiler at Hills Library

- 5 Proposals were received.
- Criteria have been established for evaluating the proposals.
- All 5 met the criteria and had all the required paperwork in place.
- The costs of the proposals ranged from \$27,500 to \$110,539.
- If either of the two lowest bids is accepted, it is unlikely that this project will have to go before Town Meeting.
- Removal of old water heater and asbestos mitigation not included in bids. This will be taken care of by Town maintenance Department.

2. Trustee Liaison on Boiler Project

Amanda recommended that Beth be the Trustees' liaison on the boiler project. It was the consensus of the Trustees that Beth be their representative on this project.

3. Discussion on Contribution to Hills Library Maintenance.

The Trustees discussed the agreement currently being negotiated between the selectmen and the Trustees regarding maintenance at the Branch Library Buildings.

4. Vote on Support of Motion to Study Facilities.

Marla moved (Mary Ann seconded) to approve the following motion. "The Library Trustees strongly support the formation of an independent ad hoc committee to conduct an overview of the Town's buildings and current facility maintenance practices, evaluate best practices for facilities maintenance, and make recommendations for future maintenance practices.

We believe that the best results will be achieved through a fully independent Moderator-appointed Committee, comprised of individuals with expertise and knowledge of facilities maintenance. However, if it is determined that a member of the School Committee or its designee must be appointed to the Committee, then another member shall be jointly

appointed by the Board of Selectmen, Board of Public works and the Library Trustees.” The motion was approved unanimously.

Motion to Adjourn

Mary Ann moved (Marla seconded) to adjourn. Meeting adjourned at 11:30am

Respectfully submitted,

Beth Sullivan Woods, Secretary, WFL Board of Trustees.

Date: _____

List of Documents

Draft of Article 8, Motion 2

Submitted by Helen Charbonneau 3/30/2011, approved as amended 4/4/11.