

**Wellesley Free Library
Board of Library Trustees
Meeting Minutes
November 15, 2010
Arnold Room**

Present: Amanda Henshon, Chair; Ann Howley, Vice-chair; Beth Sullivan Woods, Secretary; Ann-Mara Lanza, Mary Ann Cluggish, Marla Robinson, Trustees; Janice Coduri, Director; Helen Charbonneau, Elise MacLennan, Assistant Directors; Joellen Toussaint, Staff Association Rep

The meeting was called to order at 7:20 PM

CITIZEN COMMENT

None

ACTION ITEMS

1. Approval of Minutes.

Mary Ann moved (Ann seconded) approval of the minutes of October 17, 2010. Minutes approved unanimously as amended.

The Trustees' meeting for December has been rescheduled to Dec 6 at 9:15 AM. There will be a meeting to approve the FY12 budget on Dec 13th at 7:00 pm

2. Action Plan

The Trustees reviewed the updated 5 Year Long Range Plan to be submitted to the Massachusetts Board of Library Commissions.

Mary Ann moved (Ann-Mara seconded) to approve the 2012 action plan to be filed with the Massachusetts Board of Library Commissioners. The 2012 action plan was approved unanimously.

3. Acceptance of gifts.

No gifts.

DISCUSSION ITEMS

1. FY2012 Budget

The Trustees discussed developing a fiscally responsible budget given the current economic climate that also fulfills their responsibilities as stewards of the Library.

A Budget that meets Advisory's guidelines could cause the Library to fall below state mandated standards and thereby risk decertification. If decertified, all grant monies would have to be returned, including building grant money. The difference between a budget that meets Advisory's guidelines and one that meets MBLC guidelines is approximately \$7,500.

2. Preparation for meeting with Selectmen concerning the capital costs associated with the library branches.

Amanda presented a proposal from Barbara Searle defining the Library's responsibility with respect to the maintenance of the branches. The Trustees discussed what approach to take when meeting with Selectman.

3. Open meeting law discussion (deferred to January).

REPORTS

1. Director's Report

In addition to her written report (Document 3), Janice noted that the Library has been re-certified for FY11. The Library will soon receive \$19,000 and another \$19,000 in state aid in the 4th quarter of this year.

Also noted:

- Fine Free Weekend will be November 18 -21.
- 17,000 items were circulated by self check out in October.
- Janice distributed Fine Free Weekend PR.
- The Fells Branch Friday story time is oversubscribed. The attendees are being surveyed in the next 2 weeks to find out if there is another time that will work.

2. Committee Reports

Taping of Library Cable show. Reported by Mary Ann. Mary Ann described the taping of her segment of the show. The name of the program will be 'Check It Out.' The shows will appear monthly. It is not known at this point when the shows will begin to air.

WFL Foundation meeting. Ann reported that the Foundation has approved requests for funding for Jackie's Room and for the preservation program. The Foundation directors are seriously considering expanding size of the Board. They are looking for recommendations for new members from the Library Trustees.

3. Chairman's report. Amanda recommended moving to executive session.

Marla moved (Mary Ann seconded) that the Board enter into executive session for the purpose of discussing collective bargaining matters with no intention of returning to open session. The Trustees were polled individually and the motion was approved unanimously.

Respectfully submitted,

Beth Sullivan Woods, Secretary, WFL Board of Trustees

Date: _____

LIST OF DOCUMENTS

1. Minutes of Trustees Meeting, October 17, 2010
2. Proposal from Barbara Searle
3. Director's report with Statistics, Executive Board minutes, Capital Budget submissions
4. 2012 Action Plan to file with MBLC
5. PR for fine free weekend

HC 11/30/2010, approved as amended 12/6/2010